



## Automated Payment Processing Safe – Convenient – Easy



We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

### ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR BANK ACCOUNT and CREDIT CARD

I (we) hereby authorize (business name) **Trinity-First Weekday Ministries** to initiate credit card charges to the below-referenced credit card account **(Section A)** OR, initiate debit entries to my (our) checking or savings account, indicated below **(Section B)**. To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. Check with the center for accepted credit card types.

#### COMPLETE ONE SECTION ONLY

I understand 3% will be added to each payment to cover processing fees  
\_\_\_\_\_(Initials) \_\_\_\_\_Date

#### SECTION A (Credit Card)

Cardholder Name \_\_\_\_\_ Phone # \_\_\_\_\_

Cardholder Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Account Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ CVV # \_\_\_\_\_

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_

**FREE Preferred Method- Draft will be processed 3-5 days after statements are emailed.  
The exact date will be stated on the statement.**

#### SECTION B (Bank Account)

Your Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Bank or Credit Union Name \_\_\_\_\_ Bank or Credit Union Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Routing Transit Number (see sample below) \_\_\_\_\_ Account Number (see sample below) \_\_\_\_\_ ☐ Checking ☐ Savings

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

#### For Official Use Only

Date Received \_\_\_\_\_

Employee Signature \_\_\_\_\_

|   |                |  |  |       |
|---|----------------|--|--|-------|
| John Sample<br>Mary Sample<br>123 Nice Street<br>Anytown, USA |                | BANK OF THE WEST<br>555-555-5555         |  | 00226 |
| Pay to the order of: _____                                    |                | Attach Voided Check Here \$ _____        |  |       |
| _____   |                | Deposit slips not accepted _____ Dollars |  |       |
| 123456789   | 1800338        | 0226                                     |  |       |
| Routing Number  | Account Number | Check Number                             |  |       |

A service of



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